

Brighter Community Fund Application Criteria

Bids must be for projects that come under one of the following themes which support's Raven's Strategic Plan 'Building Homes, Changing Lives'

- Changing lives – 'Enabling' our customers to meet their needs and wider aspirations. Help build stronger and more resilient communities in partnership with others.
- People – 'Supporting our people' both customer and staff, to be the best they can.
- Is sustainable in the long term / has environmental value
- Will only support improvements to Raven's physical assets

The BCF Panel will convene over the year to consider and agree submitted bids.

Applications process

Bids can be submitted by;

- Tenants and Homeowners of Raven HT
- Local groups or organisations whose objectives supports Raven's objectives
- Neighbourhood Wardens and Tenancy Service Officers

The application should be completed electronically and emailed to shuna.china@ravenht.org.uk

Bids must demonstrate financial viability, local support, sustainability and potential for strengthening the local community. All bids should contain specific information regarding the project. Please refer to the BCF Guidelines for advice on what information should be included.

Funding will be restricted to a maximum of £5,000 for any one project. You will need to demonstrate where additional funding has been requested from another resource if required.

If you need assistance please contact the Resident Involvement Manager, Shuna China (shuna.china@ravenht.org.uk)

Assessment criteria

The BCF panel will assess every bid using the following criteria

- Provided information that the funding will benefit the community and how this will be demonstrated
- The project will be delivering outputs within the first six months
- The project strongly supports Raven's objectives
- The bid provides evidence of need
- The bid is well costed and provides value for money
- The bid has demonstrated how the grant will be spent

Bids may not meet all the criteria, but higher priority for the bid will be given the more the criteria is met.

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Procedure

- An initial acknowledgement email/letter will be received for every proposal received. Following this a response in writing will be received within 2 weeks of the panel meeting to say whether you are successful or not. The unsuccessful bids will contain details on why and advice of future bids.
- There is no appeal process, the panel's decision is final
- Grants will be paid direct into a bank account or straight to the supplier following an invoice for work
- The grant must be used for the purpose it was given and accounted for correctly.
- At the end of the project a report must be submitted on its benefits
- The Neighbourhood Warden, Tenancy Service Officer or Resident Involvement Manager will meet with the successful applicants or check project within the 12 month period following the grant being awarded.

Funding applications quarterly

Application Deadline	Decision date
1 June 2018	6 July 2018
3 September 2018	5 October 2018
2 November 2018	7 December 2018
1 February 2019	8 March 2019