



Instruction to your Bank or Building

Society to pay by Direct Debit

## PLEASE FILL IN THE FORM USING A BALL POINT PEN

AND RETURN TO THE ADDRESS OVERLEAF	Society to pay by Direct Debit						
allpay Limited Re:							
Raven Housing Trust Fortis et Fides	Service User Number						
Whitestone Business Park,							7
Whitestone,	2	9	3	0	3	9	
Hereford. HR1 3SE							
Name(s) of Account Holder(s).	Please complete your Address and Telephone Number. This is not part of the instruction to your Bank or Building Society. For allpay Limited Re: RAVEN HOUSING TRUST official use only.  Address						
Bank/Building Society Account Number					Dootoodo		
					Postcode		
Bank Sort Code.	Telephone				Ref:		
Name & full postal Address of your Bank or Building Society.  To: The Manager Bank/Building Society  Address	Please p Debits fro safeguar that this HOUSIN to my Ba	ay allpay om the a ds assur nstructio G TRUS nk or Bu	y Limited account of red by the on may r on may it	I Re: RA' detailed in e Direct emain win f so, deta	VEN HO n this in: Debit G th allpa;	OUSING structior uaranted y Limited	Society. TRUST Direct a subject to the e. I understand d RE: RAVEN ed electronically
	Signature(s	s)					
Postcode							
	Date						
Reference							
R L G R  Banks and Building Societies may not accept	Divert Dall	4 lmeters	<b>-4:-</b>		<b>4</b>	.f Acces	4

This Guarantee should be detached and retained by the Payer



## The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, allpay Limited Re: RAVEN HOUSING TRUST will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request allpay Limited Re: RAVEN HOUSING TRUST to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- · If an error is made in the payment of your Direct Debit by allpay Limited Re: RAVEN HOUSING TRUST or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when allpay Limited Re: RAVEN HOUSING TRUST asks you to.
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.

## **Direct Debit Payment Details**

Client Reference Number					
1st Payment Amount	Date of 1st Payment	Date of 1st Payment			
Subsequent Payments	Next Due Date	Next Due Date			
Frequency of Payment	•				
Please enter the details of the customer, if different from those of the bill payer overleaf:					
Name					
Address					
Postcode					

## **PLEASE RETURN TO:**

Payments will be collected on behalf of:

RAVEN HOUSING TRUST
29 LINKFIELD LANE
RE L&G AFFORDABLE HOMES LIMITED
REDHILL
SURREY
RH1 1SS